

Minutes of the Education Grant Committee Meeting held at the ClayTAWC Centre,
Fore Street, St Dennis on Tuesday 25th June 2024 at 7 pm

Present: Cllr Clarke, Cllr Edmunds, Cllr A Griffin

In Attendance: Lynn Clarke Clerk/RFO Tracey Hutton Senior Office Administrator, Cllr James Roberts representing St Stephen in Brannel

ED14/24 - Apologies

Cllr Kelsey. Apologies accepted.
Absent. Cllr Hawkins

ED15/24 – Declarations of interest

None. The chair informed that due to the nature of the meeting it is difficult until the applications have been read to know if there is an interest to declare. If any matters arise during the course of the meeting, then advice should be sought. The office advised that Cllr Edmunds had an interest in one of the applications.

ED16/24 – Public Participation

Cllr Edmunds informed that concerns had been raised by potential applicants needing grant help of the delay in receiving grant funds due to the Bursary Reference Request Form being unable to be completed until the beginning of the term in September. A possible solution would be to agree the grants in principle and for authorisation to be given to pay the funds as soon as the paperwork has been completed. These payments would need to retrospectively be approved at the following monthly meeting of the Council. To be placed on the agenda for consideration at the next Education Grant meeting

ED17/24 – To adopt the Minutes of the meeting held on the 15th May 2024

It was **Resolved** – To accept the Minutes – All present in favour.

ED18/24 – Financials

- a) The balances as at the 30th May 2024 were presented.

Ed Saver	54,732.51
Ed Current	23,986.44
Chq no cashed	
Committed funds	-450.00
Less Admin	-241.59
Total	78,027.36

- b) Data report on successful applications received from April 2024 – To date £5454.87

Resolved To accept the balances, transfer and data as presented. All Present in favour.

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'

ED19/24 To discuss the area of benefit for the provision of grants

Cllr James Roberts bringing to the table the suggestion of widening the catchment area for

applicants to benefit from grant funding. In-depth discussion undertaken. The clerk to prepare prospective new catchment area and to be discussed further at the next meeting.

ED20/24 To approve the purchase of laptops and printers by the office.

Discussions as to providing equipment to applicants direct from the supplier instead of paying applicants directly by BACS to independently purchase themselves. It was **Resolved** to adopt this new procedure to help avoid issues with the production of receipts in future. All present in favour.

ED21/24 To discuss the opening of an account for direct purchase of equipment.

It was **Resolved** to use Curry's or Argos to purchase equipment direct from supplier to alleviate the issues of receipts not being provided. All purchase to go direct to grant applicant. All present in favour.

ED22/24 Matters Arising

Application 17 discussed. Bursary receipt form to be given to the applicant for completion. It was **Resolved** to adopt this course of action. All present in favour.

ED24/24 – Pending Applications to date.

The Senior Office Administrator informed that the 2 applications deferred at the last meeting are still awaiting further information.

Application 5 – Further information was produced to the Committee and upon consideration, the full amount of the application totalling £1482.50 was granted to cover all items applied for. All present in favour.

ED25/24 – New Applications

Application 6 – **Resolved** to approve £106.00 for the cost of equipment to assist with educational welfare. All present in favour.

Application 9 – **Resolved** to approve £359.99 for the purchase of equipment. All present in favour.

Application 10 – **Resolved** to approve £259.00 for an on-line training course. All present in favour.

Potential spends for this meeting £2007.49

ED26/24 – Correspondence received.

None

ED13/24 - AOB – None.

There being no other business to be transacted the Chair closed the meeting at 19.59

Signed.....

Date:.....

Chair of the Education Committee